

## Seeking

Position: Full-time Japanese / PSPE Learning Designer (International Elementary School Teacher)

Place of work: AIC World College of Kyoto Elementary School (<https://aicwc.jp/kyoto/>)

Start date: April 1<sup>st</sup> 2024

Visa Sponsorship: Available for those with relevant experience and qualifications

NOTE: AIC World College promotes diversity and inclusion, is an equal opportunity employer, and encourages candidates of all backgrounds to apply. Rigorous background checks of candidates will be conducted for the purpose of child protection and safeguarding.

## Requirements & Preferences

Experience: Inquiry-based teaching experience in an International School or Immersion setting

Skills & Knowledge: Deep understanding of constructivist approaches, inquiry-based learning, translanguaging or other second language acquisition theories, stages in developmental psychology, classroom management skills preferred

Language proficiency: Native level of Japanese and Basic working level of English preferred

## Document Submission

Submission deadline: None (rolling basis)

Required Document 1: Resume / Curriculum Vitae in English

Required Document 2: Two or more professional references (NOT character references)

Required Document 3: A link to your own video that conveys to us what you think must change in education (or in this world), why, and what you have been working on in order to contribute to this change. (Maximum length = 2 minutes)

Preferred Document 1: Certificates of IB Workshops

All documents should be submitted to: [gkumazawa at aicwc.ed.jp](mailto:gkumazawa@aicwc.ed.jp) (George Kumazawa, Principal, AIC World College of Kyoto Elementary School)

NOTE: Documents will not be returned. All documents will be considered private and will not be used for any purposes other than possible future recruitment or legitimate post-recruiting administrative reporting. Due to the number of applications we receive, ONLY successful candidates will be contacted.

## Working Conditions & Benefits

- Working hours: 7:45am - 4:00pm (7:45am - 4:50pm on Wednesdays and 7:45am - 3:10pm on Fridays)
- Working days: Monday through Friday with occasional Saturdays
- Holidays: a) Saturdays and Sundays; b) Japanese national holidays stipulated by law; c) "Golden Week" holidays, Summer holidays, Winter holidays; d) Paid holidays
- Contract starts: April 1<sup>st</sup> 2024

- Contract term: April 1<sup>st</sup> 2024 - March 31<sup>st</sup> 2025 (renewable yearly thereafter)
- Remuneration: Starting Monthly Base Salary Range: Between 333,400 yen and 416,700 yen (approx. between 4,000,000 yen and 5,000,000 yen per year) The first year at AICWC can be a steep learning curve regardless of experience especially for those not exposed to differentiated learning in a mixed classroom comprised of JFL/JSL speakers and native Japanese speakers. After a successful first year though, Learning Designers have the opportunity to move up the salary scale.
- Transportation costs covered up to 30,000 yen per month and other allowances
- Pay cycle: 11th of the previous month to 10th of the current month, paid on the 25th of the current month (e.g. Salary earned from April 1<sup>st</sup> to April 10<sup>th</sup> will be paid on April 25<sup>th</sup>)
- Insurance: Government-sponsored Social Insurance (Health, Pension, Unemployment)

### **Job Description**

- Position title: Full-time Japanese / PSPE Learning Designer (International Elementary School Teacher)
- Reports to: PYP Coordinator for curriculum-related issues, Principal
- Key collaborative relationships: PYP Coordinator, EAL Coordinator, Homeroom Learning Designers, Other Specialist Learning Designers, and Administrative Staff

### **Main Role:**

- Implement the pedagogies of the IB Primary Years Program in the translanguaging classroom to ensure each student's healthy learning and growth
- Collaborate with all Homeroom Learning Designers to design transdisciplinary units
- Develop and deliver differentiated and engaging Japanese literacy content (mostly using Japanese) and PSPE content (mostly using English) in line with the IB PYP
- Inspire a love for self-directed learning, project-based learning, as well as attaining Japanese literacy skills and various PSPE skills and attributes

### **Other Key Tasks:**

- Communicate with parents and guardians in a professional manner
- Communicate all day-to-day issues and share project guidelines with parents using online platform
- Effectively conduct all consultations (e.g. student-led conferences, meetings with parents, etc.)
- Treat all students and staff with respect
- Educate student responsibility
- Nurture students to autonomously engage in learning
- Ensure assessment, monitoring and recording of student progress
- Effectively conduct Exhibition(-like) summative tasks such as the Celebration of Learning
- Ensure assessment is used as part of the learning process
- Ensure meaningful reporting of results to each student

- Participate in teacher appraisals
- Demonstrate eagerness to make changes in response to feedback from students, parents, PYPC and administrators
- Active participation in continued professional development in order to remain relevant, and to stay abreast of latest developments in the International Baccalaureate program
- Initiate change and / or the creation of new programs and projects
- Comply with policies and quality control measures (in accordance with IBO Standards & Practices)
- Attend staff / teacher meetings for effective communication and coordination on various issues
- Cooperate with and make time for other staff; Help improve others
- Complete all administrative tasks in a timely manner
- Carry out additional delegations and responsibilities
- Make contributions to broader school life; Support causes to better the world
- Contribute to changing education in their lifetime for the purpose of moving society forward
- Support the IB PYP authorization process
- Support the Principal and PYP Coordinator for the school to comply with the IBO authorization requirements

\*\*\*\*\*THE SCHOOL\*\*\*\*\*

AIC World College of Kyoto Elementary School

---What is AIC?---

AIC stands for "Academy for the International Community".

AIC provides students with a nurturing environment where independence and active exploration of their academic interests are encouraged.

AIC provides students with opportunities for higher academic achievement and a place in the global community as valuable, contributing and responsible members.

AIC nurtures students' creativity in order to become leaders in whatever they do and wherever they choose to be.

AIC encourages its students to respect their own cultural identity as well as the cultures of others.

AIC contributes to the next generation worldwide.

---Education at the school---

Primary Years Programme (PYP) of the International Baccalaureate (IB): application intended

Holistic, inquiry-based, concept-based, project-based, student-driven learning

Language of instruction: English (additional language: Japanese)

Active learning supported by advanced technologies and cognitive science theories

Age of students: 6 to 12 years old, elementary school students (Grade 1 through 6)

Class size: Approx. 20 students per class